附件

应聘登记表

应聘职位： 填表日期： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | | | 性别 |  | | | 民族 | | | | | |  | 出生年月 | | |  | | | | 1寸照片 |
| 籍贯 |  | | | | 政治面貌 | | |  | | | | 身份证号码 | | | | |  | | | | | |
| 户口所在地址： | | | | | | | | | | | | | | | | 户口类别 | |  | | | | |
| 现住详细地址： | | | | | | | | | | | | | | | | 婚姻状况 | |  | | | | |
| 英语等级 |  | | | | 擅长何种工作 | |  | | | | | | | | | 计算机熟练程度 | |  | | | | |
| 联系电话 | | | | |  | | | | | | | | 电子邮箱 | | | | |  | | | | | |
| 紧急联系人姓名/电话 | | | | | | |  | | | | | | | | | 最快可到岗日期 | | | | | |  | |
| 期望薪资 | | | | | | |  | | | | | | | | | 其他福利要求 | | | | | |  | |
| 工作经历 | | 起止时间 | | 单位名称 | | | | | | 职位 | | | | | | 薪资 | | | 离职  原因 | | | 证明人及电话 | |
| 注：1、请按工作时间由近至远（倒序）填写； 2、当你在同一家公司因岗位、级别、地点发生变化请分别填写。 | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
|  | |  | | | | | |  | | | | | |  | | |  | | |  | |
| 教育经历 | | 起止时间 | | 学校名称 | | | | | | 专业 | | | | | | 学历 | | | 学习方式 | | | | |
|  | |  | | | | | |  | | | | | |  | | | □统招 □自考/成教 | | | | |
|  | |  | | | | | |  | | | | | |  | | | □统招 □自考/成教 | | | | |
|  | |  | | | | | |  | | | | | |  | | | □统招 □自考/成教 | | | | |
| 培训经历 | 培训时间 | | | 培训机构 | | 培训项目 | | | | | | | | | | | | | 取得职业资格或认证 | | | | |
|  | | |  | |  | | | | | | | | | | | | |  | | | | |
|  | | |  | |  | | | | | | | | | | | | |  | | | | |
|  | | |  | |  | | | | | | | | | | | | |  | | | | |
|  | | |  | |  | | | | | | | | | | | | |  | | | | |
| 家庭成员 | 姓名 | | | 关系 | | 出生年月 | | | | | 工作单位及职务 | | | | | | | | | | 联系电话 | | |
|  | | |  | |  | | | | |  | | | | | | | | | |  | | |
|  | | |  | |  | | | | |  | | | | | | | | | |  | | |
|  | | |  | |  | | | | |  | | | | | | | | | |  | | |
|  | | |  | |  | | | | |  | | | | | | | | | |  | | |
| 您的爱好、特长：□唱歌 □跳舞 □诗画 □朗诵 □书法 □外语:  □其他： | | | | | | | | | | | | | | | | | | | | | | | |
| 有否亲属/朋友受聘于本公司 | | | □ 有 □无 | | | | | | | | | | | 姓名： 部门及岗位： | | | | | | | | | |
| 应聘途径： □网络招聘 □校园招聘 □现场招聘 □内部推荐： | | | | | | | | | | | | | | | | | | | | | | | |
| 是否有、有过家族遗传病史或者重大疾病、传染病 ？  □无 □有: | | | | | | | | | | | | | | 能否接受工作调配  □接受 □不接受 | | | | | | 是否自驾车  □有 □没有 | | | |
| **应聘者声明：**  **本人承诺在本表内所填资料属实，谨此授权有限公司查询有关事项并承诺如任何一项情况失实，贵公司有权与本人解除劳动合同或采取其他处理方式。本人已对上述内容进行了认真填写和阅读，明白其意义，完全出于自愿并能负责，谨此声明。**  **签名:**  **日期:** | | | | | | | | | | | | | | | | | | | | | | | |